

TRADITIONAL TRIBAL BURIAL GROUND BOARD

Regular Meeting – April 26, 2014
LTBB Mina Mskiki Gamik, Petoskey, MI

Board Members Present: Wes Andrews, Chairperson; Kevin Willis, Vice Chairperson; Alice Yellowbank, Treasurer; Mary Gasco, Secretary, Nichole Biber, Board member

Speakers/Guests: Gwen Gasco, TTBI Board Consultant; Councilor Bea Law; Bryan Gillett, LTBB Planning Director

Public: Andrew Stich; Moses Biber

Meeting called to order at 9:03 a.m.

Roll call, welcome guests

Motion made by Chairman Andrews and supported by Vice Chairman Willis to adopt the meeting agenda with additions.

YES – 4 No – 0 Absent –1 (N.Biber) Abstained - 0

Motion carried.

9:20 a.m. – Board member Nichole Biber arrives.

Motion made by Chairman Andrews and supported by Treasurer Yellowbank to approve the January 11, 2014 meeting minutes with changes.

YES – 5 No – 0 Absent – 0 Abstained - 0

Motion carried.

BOARD REPORTS

- Chairman's Report
 - Audit results for FY2013
 - Computer issues
 - Annual Membership Meeting – Saturday, May 31st
 - Future funding

Motion made by Treasurer Yellowbank and supported by Board Member Biber to accept the Chairman's written and oral report.

YES – 4 No – 0 Absent – 0 Abstained – 1 – (W. Andrews)

Motion carried.

- Treasurer's Report
 - FY2014 funds received and deposited
 - Account balances for Payroll and General Operations
 - Accounting program discussion (Excel vs. Quick Books)
 - Request for assistance for every day accounting duties

Motion made by Chairman Andrews and supported by Vice Chairman Willis to accept the Treasurer's Report as presented.

YES – 4 No – 0 Absent – 0 Abstained – 1 (A.Yellowbank)

Motion carried.

Motion made by Chairman Andrews and supported by Treasurer Yellowbank to approve the Regular Meeting minutes for the January 11, 2014 meeting with changes.

YES – 5 No – 0 Absent – 0 Abstained – 0

Motion carried.

10:55 a.m. – Bryan Gillett arrives.

- Discussion with Bryan Gillett regarding developing a site plan and submitting a request for services to begin development of proposal and site plans.

Motion made by Vice Chairman Willis and supported by Board Member Biber to authorize Chairman Wes Andrews to write a letter of request for services to Bryan Gillett of the LTBB Planning Department regarding possible cemetery site plans for the Osborne Road property, the Murray Road property, and the Government Center property.

YES – 4 No – 0 Absent – 0 Abstained – 1 (W. Andrews)

Motion carried.

Bryan Gillett leaves the meeting.

- Secretary's Report – no report at this time
- Board members report
 - Kevin Willis – Budget Priorities Workshop, January 31, 2014
 - Nichole Biber - Stewardship Network –January 18, 2014

12:30 p.m. Public Comment

Andrew Stich – was this service something that the Tribal community has asked that the Tribal Government to provide.

Councilor Bea Law – thanked the Board for all the work that they have done so far.

OLD BUSINESS

- FY2013 Audit
 - Corporation Responses to audit findings
- Board Member Biber's laptop issues

Motion made by Board member Biber and supported by Vice Chairman Willis to submit the final Corporation Responses to the final Draft audit to be finalized with Rehmann Robson.

YES – 5 No – 0 Absent – 0 Abstained – 0

Motion carried.

Motion made by Chairman Andrews and supported by Treasurer Yellowbank to authorize the repair of Board Member's Biber's laptop at the local Office Max and adding charges to the Board's Office Max card.

YES – 5 No – 0 Absent – 0 Abstained – 0

Motion carried.

- Expiring Board member terms in September 2014
- Community Meeting planning for the May 31st meeting at Ovation Hall
- Meeting date changes
 - NEW: Saturday, June 21st

- NEW: Saturday, September 6th

Motion made by Chairman Andrews and supported by Treasurer Andrews to authorize Vice Chairman Willis to sign the Legal Request to LTBB Enjinaaknegeng to review the 2014 Independent Contracting Agreement with Gwen Gasco.

YES – 4 No – 0 Absent – 0 Abstained – 1 (M.Gasco)

Motion made by Chairman Andrews and supported by Vice Chairman Willis to table the remainder of the agenda items Blog Site discussion, Draft Regulations, Office Procedure manual, and New Business until the May 17, 2014 Regular Board meeting.

YES – 5 No – 0 Absent – 0 Abstained – 0

Motion carried.

Motion made by Vice Chairman Willis and supported by Secretary Gasco to adjourn the meeting at 1:34 p.m.

YES – 5 No – 0 Absent – 0 Abstained – 0

Motion carried.

Meeting adjourned at 1:34 p.m.

Meeting minutes were approved during the Regular Board Meeting held on May 17, 2014.

Mary Gasco

Mary Gasco, Board Secretary

5/28/2014

Date